

**CONFIRMED**  
by order No. 1.1-4/28 of 27 March 2017,  
of Guntars Ķīrsis,  
Board member of VSIA „Latvijas Koncerti”

**STATUTE  
of the COMPETITION  
for the vacancy of viola group leader  
of the State Chamber Orchestra „Sinfonietta Rīga”**

**1. General rules of the Competition**

- 1.1. VSIA „Latvijas Koncerti” (hereinafter, Enterprise) advertises an open competition (hereinafter, Competition) for 1 (one) **vacancy of a viola group leader** of the **State Chamber Orchestra „Sinfonietta Rīga”** (hereinafter, Orchestra).
- 1.2. The Competition Statute is publicly available at home pages of the Enterprise and the Orchestra, [www.latvijaskoncerti.lv](http://www.latvijaskoncerti.lv) and [www.sinfoniettariga.lv](http://www.sinfoniettariga.lv).
- 1.3. Information about the Competition Statute can be obtained at the Orchestra premises, Maskavas Street 4/1, Rīga, room 30, or by phone +371 67215018.

**2. Applicants**

The list of requirements for musicians who can submit applications for the **vacancy of a viola group leader**:

- 2.1. secondary or higher vocational education in music in the respective specialty (also, students of accredited music colleges/secondary schools or higher education establishments can apply);
- 2.2. experience in orchestra work not less than two years;
- 2.3. experience in performing chamber music;
- 2.4. knowledge of English on the level of colloquial speech.

**3. Application procedure and terms**

- 3.1. The applicant must submit the application (Appendix 1) for his/her participation in the competition (hereinafter, Application) until 29 May 2017 (including).
- 3.2. Documents to be attached to the application:
  - 3.2.1. Curriculum Vitae (CV) indicating the possibility to obtain recommendations from the previous employers;
  - 3.2.2. copy of the certificate of education;
  - 3.2.3. a motivated letter of application;
  - 3.2.4. copies of documents certifying further education (if any);
  - 3.2.5. other documents confirming the conformity of the applicant to the set requirements.
- 3.3. The application with attached documents mentioned in article 3.2. of the Competition Statute can be submitted, after the Competition is advertised till the date mentioned in article 3.1 of the Competition Statute:
  - 3.3.1. in person, at Maskavas Street 4, each week day from 9.00 to 16.00;
  - 3.3.2. by sending it to Maskavas Street 4, Rīga, LV-1050 with the mark of „For the VIOLA Competition of *Sinfonietta Rīga*”;
  - 3.3.3. by sending to e-mail [gints@sinfoniettriga.lv](mailto:gints@sinfoniettriga.lv) with the mark of „For the VIOLA Competition of *Sinfonietta Rīga*”.

- 3.4. After the receipt of application submitted according to article 3.3. of the Competition Statute, the applicant:
- 3.4.1. receives the following materials and information:
    - 3.4.1.1. information about the possible time to start work;
    - 3.4.1.2. information about the salary;
    - 3.4.1.3. indication of the home pages of the Enterprise and Orchestra on the Internet for obtaining the Competition Statute and Competition repertoire;
    - 3.4.1.4. indication of the home pages of the Enterprise and Orchestra on the Internet for obtaining additional information about the Enterprise and Orchestra;
  - 3.4.2. is registered on the registration form of applicants where he/she signs confirming the receipt of the materials and information mentioned in paragraphs of article 3.4.1.
- 3.5. In case the application is sent by mail or e-mail, the applicant is registered on the registration form of applicants and the information mentioned in article 3.4.1 of the Competition Statute is sent to the address indicated in the application.

#### **4. Competition procedure**

- 4.1. After the expiration of the term of submission mentioned in article 3.1 of the Competition Statute, a person authorised by the orchestra administration (hereinafter, the responsible official) examines all the submitted applications and checks the conformity of the application and attached documents to the requirements set for the applicants.
- 4.2. In case any of the applications and attached documents received fails to conform to the requirements set in the Competition Statute, further participation of the applicant in the Competition is not promoted. The responsible official writes a notice of rejection to the applicant indicating the justification why the applicant is not further promoted for participation in the Competition.
- 4.3. The Competition is held **on 26 June 2017** in Rīga, Maskavas Street 4/1, Spīķeri Concert Hall, starting from 10 A.M.
- 4.4. Two working days before the date mentioned in article 4.3 of the Competition Statute, the responsible official informs, by phone or e-mail, each applicant about:
- 4.4.1. the date, time and number of applicant's performance;
  - 4.4.2. the date and time when the applicant has an opportunity to rehearse the Competition pieces with a concert master (in cases when the applicant has indicated in his application that the services of a concert master are needed).
- 4.5. The Competition is held in two rounds:
- 4.5.1. **in Round 1** the applicant performs a solo repertoire from the pieces included in the Competition Repertoire for Round (Appendix 2);
  - 4.5.2. **in Round 2:**
    - 4.5.2.1. the applicant performs the orchestra parts from the pieces included in the Competition Repertoire for Round 2 (Appendix 2), by the choice of the Competition Commission;
    - 4.5.2.2. the applicant performs a classical string quartet, by the choice of the Competition Commission and with accompaniment by the Orchestra string group. The sheets for the chosen score are handed to the applicant directly before the audition;
    - 4.5.2.3. interview with the applicant about the previous work experience of the applicant, his/her motivation for work, questions about stylistics and interpretation within the frames of the repertoire.
- 4.6. Applicants are evaluated after each round. Applicants whom the Competition Commission has evaluated as conforming to participation in Round 2 are promoted for the next round.

- 4.7. Applicants who are not promoted for participation in Round 2 are informed about the results orally or by phone and receives a well-grounded notice of rejection from the responsible official, which is prepared and written by this official within 1 (one) working day from the moment of decision making, if the applicant has requested such notice in writing.
- 4.8. Applicants who have not passed Round 2 receive a well-grounded notice of rejection from responsible official, which is prepared and written by this official within 1 (one) working day from the moment of decision making, if the applicant has requested such notice in writing.
- 4.9. The auditions are public and open to all.

## **5. Competition Commission**

- 5.1. Applicants for the competition are evaluated by the Competition Commission (hereinafter, Commission) which is composed of:
  - 5.1.1. Chair of the Commission – the Artistic Director of the orchestra, N. Šnē;
  - 5.1.2. Commission members – All Orchestra group leaders.
  - 5.1.3. Without the right to vote in the work of the Commission participate musicians of orchestra viola group.
- 5.2. The Commission meetings are recorded in the minutes by the Commission secretary – G. Ozoliņš, secretary of the Orchestra and Public Relations Manager.
- 5.3. Before the procedure of the Competition, the Commission members give a written confirmation of the lack of an interest conflict and acknowledge that nothing of the contents of Commission meetings would be revealed to third parties.
- 5.4. The Commission has the right of decision making provided not less than 6 (six) Commission members participate in the work of the Commission. The composition of the Commission can be changed in case there exist reasonable causes, i.e. illness of a Commission member or unplanned lengthy absence.
- 5.5. Third party persons, without the right to vote, also can participate in the work of the Commission.

## **6. Competition evaluation**

- 6.1. The Commission evaluates the applicants after each round of the Competition.
- 6.2. During the whole time of the Competition, the applicants are evaluated objectively, grounding only on the stated requirements and criteria. No distinctive attitude shall be applied to the applicants.
- 6.3. In evaluating the applicants in **Round 1 of the Competition**, the Commission members vote for promoting/not promoting the applicants for Round 2 of the Competition. The decision is made with the majority of votes of commission members. In case the votes are evenly divided, the decisive one shall be the vote of the chairman of the Commission.
- 6.4. In evaluating the applicants in **Round 2 of the Competition**, each Commission member estimates the applicant's performance with 1 (one) to 10 (ten) points (where 1 point is the lowest but 10 points – the highest estimation) according to the following criteria:
  - 6.4.1. the precision of reading the scores;
  - 6.4.2. sound quality;
  - 6.4.3. intonation;
  - 6.4.4. rhythmic precision of the performance;
  - 6.4.5. style interpretation;
  - 6.4.6. artisticity of the performance.

- 6.5. After **Round 2 of the Competition**, the Commission members discuss the performance of each applicant and come to the final decision about commencing work relations with an applicant or – about his/her failure to pass the Competition.
- 6.6. Several applicants can be promoted for confirmation of appointment, for whom the evaluation amounts to 8 or more points. In case the number of musicians having passed Round 2 of the Competition exceeds the actual vacant job positions, the Commission members make the decision by voting for each of the applicants separately.
- 6.7. Each round of the Competition is recorded in the minutes. The evaluation forms of Commission members and the result of voting are integral parts of the minutes.
- 6.8. The secretary of the Commission, within 10 (ten) days after the respective round of the Competition, prepares the minutes of Commission meeting, which shall be signed by the chairman and the secretary of the Commission. The applicants can get acquainted with the section containing their own evaluation, of the minutes of Commission meeting, previously contacting the Commission secretary or the responsible official.
- 6.9. The starting date of the employment period of the winning applicant chosen by the Competition Commission will be 1 September 2017 or, on exception, another date separately agreed upon by both parties.

## **7. Procedure of appeal:**

- 7.1. The applicant who is not promoted for participation in the next round of the competition, or receives a notice of rejection after Round 2 of the Competition in regard of his/her failure to pass the Competition, can appeal the Competition results in the following cases:
  - 7.1.1. the Commission has disregarded or violated any of the articles of the Competition Statute providing the procedure;
  - 7.1.2. any of the Commission members has had a conflict of interests during the process of decision making.
- 7.2. In cases mentioned in article 7.1. of the Competition Statute, the applicant can appeal the results of the Competition within 3 (three) calendar days after getting to know the section containing his/her evaluation in the minutes; the appeal shall be submitted (indicating the conditions and facts that attest to the cases mentioned in article 7.1. of the Competition Statute) to the Board member of the Enterprise, G. Kırsis.
- 7.3. The Board member shall examine, within 3 (three) working days, the application received in compliance with the procedure mentioned in article 7.2. of the Competition Statute and shall take one of the following decisions:
  - 7.3.1. a decision to leave the application without any further advancement (in case no concrete, reasonable conditions and facts are mentioned in the application, which attest to the cases provided for in article 7.1. of the Competition Statute);
  - 7.3.2. a decision to review the Competition results convoking a commission of independent experts consisting of 3 persons. The applicant is also invited to the meeting of the expert commission.
- 7.4. In case the decision of the expert commission mentioned in article 7.3.2 of the Competition Statute is positive for the applicant, the applicant is promoted to Round 2 of the Competition or is offered the job in the respective position to which the applicant has stood for.

## **8. Procedure of amending the Competition Statute**

- 8.1. The Competition Statute can be amended according to the same procedure as it is validated.

- 8.2. In case the amendments to the Competition Statute are made after any of the applicants is registered in line with articles 4.6 and 4.7 of the Competition Statute, the applicant is informed about the changes made to the Competition statute by the e-mail indicated in his/her application.

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Appendix 1  
To the Statute of the Competition  
for the vacancy of the viola group leader  
Of the State Chamber Orchestra "*Sinfonietta Rīga*"

To VSIA "Latvijas Koncerti"  
Board member Guntars Ķīrsis

APPLICATION

Second name, first name

\_\_\_\_\_

Address

\_\_\_\_\_

Phone, fax, e-mail

\_\_\_\_\_

I apply for the \_\_\_\_\_ **job position**  
(indicate the job position)

of the **State Chamber Orchestra *Sinfonietta Rīga***.

☐ Check if the services of a concert master will be needed during the Competition

Documents attached to the application:

- ☐ CV (\_\_\_ copies. on \_\_\_ pp.);
- ☐ Copies of education certificates (\_\_\_ copies on \_\_\_ pp.);
- ☐ Motivated letter of application (\_\_\_ copies on \_\_\_ pp.);
- ☐ Copies of further education certificates (if any) (\_\_\_ copies on \_\_\_ pp.);
- ☐ \_\_\_\_\_ (\_\_\_ copies on \_\_\_ pp.);
- ☐ \_\_\_\_\_ (\_\_\_ copies on \_\_\_ pp.);
- ☐ \_\_\_\_\_ (\_\_\_ copies on \_\_\_ pp.).

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(decoding of the signature)

Appendix 2  
To the Statute of the Competition  
for the vacancy of the viola group leader  
Of the State Chamber Orchestra “*Sinfonietta Rīga*”

## COMPETITION REPERTOIR

### Round I

1. F.A. Hoffmeister – Concerto for Viola and Orchestra in D major or C. Stamitz – Concerto for Viola and Orchestra in D major
2. J.S. Bach - 2 parts from 6 Suites for Cello Solo or 2 parts from Sonatas and Partitas for Violin Solo.
3. One piece by choice

### Round II (a)

1. V. A. Mozart – The Magic Flute, Overture
2. L. Van Beethoven – Symphony No. 7, part 2 A-B; Part 3 from the beginning – Assai meno presto
3. S. Prokofiev – Symphony No. 1 (*Classical*), Part 1, 13-15; Part 4, 23-27
4. D. Shostakovich – Symphony No. 14, Part 3, 6. bar after 45, to 47
5. A. Schoenberg – Chamber Symphony op. 9, 6-18; 66-77
6. A. Berg – Three Pieces from Lyric Suite, Part 1, from the beginning – 44. bar.

### Round II (a)

All applicants perform a classical string quartet with accompaniment by the Orchestra string group.